**Instructions for Exam**

**1. Exam Duration:**

ü  30 mins. Please ensure that you log in to the exam platform promptly to utilize the allotted time fully.

**2. Technical Requirements:**

ü  Ensure you have a stable internet connection throughout the exam duration.

ü  Use a compatible web browser (e.g., Chrome, Firefox, Safari) to access the exam platform.

ü  Or you can use our ACE app for attending the exam.

ü  If required, grant necessary permissions for the exam platform to access your microphone or webcam.

**3. Authorized Resources**:

Please note that only the following resources are allowed during the exam:

ü  Pen/pencil

ü  White Paper

**4. Unauthorized Activities**:

The following actions are strictly prohibited during the exam:

ü  Calculators or any other similar electronic instruments are not allowed.

ü  Attempting to access external websites or applications unrelated to the exam.

ü  Copying, sharing, or discussing exam content with others during the exam.

ü  Using communication tools (email, chat, messaging) without express permission from the instructor.

ü  Engaging in any form of academic dishonesty, including plagiarism or cheating.

**5. Exam Format:**

ü  The exam consists of 20 questions.

ü  The question type is multiple-choice.

ü  Please read and understand each question carefully before answering.

**6. Submission Instructions:**

ü  Make sure to save your answers regularly.

ü  - There is a time limit for the exam, the exam platform will automatically submit your responses when the time is up. You need to manually submit   your exam.

**7. Time Management:**

ü  -Time management is crucial.

ü  -Allocate sufficient time for each question to ensure you can attempt all questions within the given timeframe.

**8. Navigating the Exam Platform:**

ü  -Familiarize yourself with the exam platform's features, such as how to navigate between questions, review and change answers (if permitted), and any additional tools provided.

**9. Technical Support:**

ü  -If you encounter any technical difficulties during the exam, please inform the concern trainer.

**10. Confidentiality:**

ü  -By proceeding with the exam, you agree not to disclose any exam content or discuss it with other students until the exam period is over.

ü  -Failure to adhere to this confidentiality may lead to disciplinary action.

**11. Final Confirmation:**

ü  Before starting the exam, ensure that you have understood all the instructions provided.

ü  If you have any questions or concerns, please seek clarification from the instructor before beginning the exam.

**Always read and follow the instructions provided by your instructor or exam administrator.**